

## REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A regular meeting of the Riverdale Public Library Board of Trustees was called to order by President Burford at 7:41 P.M. on Monday, September 12, 2011 at the Riverdale Library.

### ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Emerson, Present; Trustee Roberts, Absent; Trustee Scott, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were staff members Brett Shelton and Arlene Mallek, and members of the public Mr. and Mrs. Reynolds.

### MINUTES:

The minutes of the Public Hearing held on Monday, August 8, 2011 were approved as distributed and placed on file for audit.

The minutes of the regular meeting held on Monday, August 8, 2011 were approved as distributed and placed on file for audit.

### COMMUNICATIONS:

Letter from Klein, Thorpe and Jenkins relative to 2005 and 2006 Tax Rate Objections; Letter from Tracy Coutee relative to her appreciation for the SWAN On-Line Catalog.

There were no requests for reimbursements.

### TREASURER'S REPORT:

The Treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Scott MOVED That the Library pay bills in the amount of \$22,323.08. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

### LIBRARIAN'S REPORT:

The Librarian's report was presented by Arlene Mallek. The Librarian's report was accepted and placed on file for audit.

Trustee Emerson MOVED That the Board approve the annual membership for Atlas (formerly zone 6, 7 and 8). The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays and 1 Absent. A check for \$50.00 for the annual 2011-2012 membership will be sent to Atlas.

Trustee Scott MOVED That the Board approve the closing of the Library on Friday, December 2, 2011 so that staff can attend an In-Service Day at the Matteson Hotel Conference Center. The Library will pay for lunch. The motion was seconded and carried on roll call vote of 4 Ayes, 0 Nays, and 1 Absent.

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Trustee Avant-Holloway MOVED That the Board authorize the reduction of Fax Fees to \$1.00 per page beginning October 1, 2011. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent.

REPORTS OF COMMITTEES AND OFFICERS:

The Board as a whole will meet on September 19, 2011 at 7:00 P.M. at the Library for the evaluation of the Administrative Librarian. The meeting will be posted in the Library and on-line.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Trustee Scott MOVED That the Per Capita Grant be approved as submitted to the Board. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. Copies of the Per Capita Grant will be filed with the IL State Library, sent to RAILS, and will be available for inspection in the Library.

Trustee Avant-Holloway MOVED That the Board adopt Ordinance 2012-02 Levying and Assessing Taxes of the Riverdale Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2011 and Ending June 30, 2012. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The Ordinance will be forwarded to Cook County and the Library attorney.

Trustee Avant-Holloway MOVED That the Board adopt the Certification of Compliance with the Truth in Taxation Act. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The Certification will be forwarded to Cook County and the Library attorney.

Trustee Emerson MOVED That the Board approve Ordinance 2012-03 Directing Against Proportional Reduction in the Aggregate Extension of the 2011 Tax Levy of the Riverdale Public Library District. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The Ordinance will be forwarded to Cook County and the Library attorney.

Trustee Scott MOVED That the Board approve Ordinance 2012-04 Authorizing Levy of an Additional Tax for the Maintenance Repairs and Alteration of the Library Building and Equipment. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The Ordinance will be published in the newspaper, forwarded to Cook County and the Library attorney.

Trustee Emerson MOVED That the Board approve Ordinance 2012-05 Providing for the Creation and Maintenance of a Working Cash Fund and Authorizing Levy of an Additional Tax for the Working Cash Fund (#2). The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 1 Absent. The Ordinance will be published in the newspaper, forwarded to Cook County and the Library attorney.

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ANNOUNCEMENTS:

Regular Board meeting on Monday, October 10, 2011 at 7:30 P.M. t the Library

ADJOURNMENT:

President Burford adjourned the meeting at 8:52 P.M.

Trustee	Bills	Atlas	In-Serv. Meeting	Fax Fee	Per-Cap. Grant	Levy
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Emerson	Aye	Aye	Aye	Aye	Aye	Aye
Roberts	Absent	Absent	Absent	Absent	Absent	Absent
Scott	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Truth Tax.	Non-Pro. Reduct.	Main. Levy	Work. Cash		
Avant-Holloway	Aye	Aye	Aye	Aye		
Emerson	Aye	Aye	Aye	Aye		
Roberts	Absent	Absent	Absent	Absent		
Scott	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Maurice Roberts, Secretary