

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Burford at 7:34 P.M. on Monday, May 18, 2009 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burns, Absent; Trustee Foy, Present; Trustee Freeman, Absent; Trustee Roberts, Present; Trustee Washington, Present, President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Brett Shelton, Arlene Mallek, and Barb Diehl.

MINUTES:

Trustee Washington MOVED That the minutes of the regular Board of Trustee meeting of April 13, 2009 be approved. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The minutes will be placed on file for audit.

Trustee Burns arrived at 7:41 P.M.

Trustee Foy MOVED That the Board of Trustees of the Riverdale Library District go into closed session to discuss the appointment of 2 of the 5 potential candidates to fill vacancies {2 (c) (3)} on the Board from May 2009 to April 2011. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The Board went into closed session at 7:41 P.M.

The Board returned to open session at 8:03 P.M.

Trustee Roberts MOVED That the Board appoint Loree Washington and Susan Avant-Holloway to fill the 2 vacancies on the Library Board from May 2009 to April 2011. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent.

There being no further business, the meeting was adjourned at 8:04 P.M.

Trustee	Minutes	Closed Session	Appoint.			
Avant-Holloway	Aye	Aye	Aye			
Burns	Absent	Aye	Aye			
Foy	Aye	Aye	Aye			
Freeman	Absent	Absent	Absent			
Roberts	Aye	Aye	Aye			
Washington	Aye	Aye	Aye			
Burford	Aye	Aye	Aye			

SIGNED _____ DATE _____
Maurice Roberts, Secretary

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ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burns, Present; Trustee Foy, Present; Trustee Freeman, Absent; Trustee Roberts, Present; Trustee Washington, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Brett Shelton, Arlene Mallek, Barb Diehl, and Byron Stanley.

COMMUNICATIONS:

LVIS not ELVIS Libraries; Various articles on library closings from Library Journal. Trustees Burns and Roberts will be registered for the Annual Trustee Workshop on Saturday, June 27, 2009 at 9:00 A.M. at the Glenwood Library. Communications will be placed on file for audit.

TREASURER'S REPORT:

The treasurer's report was presented by Trustee Foy and Mr. Shelton. Trustee Foy **MOVED That the Library pay bills in the amount of \$27,714.90.** The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS ACTIONS:

Letter of Clarification to Riverdale Network Center; Legislative responses for SB1513/HB242 on PTELL Extension limit to Rep. Davis and Sen. Meeks; Funding for LSTA and Literacy through School Libraries to Sens. Durbin and Burris; USHR1692 regarding Consumer Product Safety Improvement Act (and books) to Cong. Jackson; Letter of agreement for MLS Museum Adventure Pass Program; Review of bandwidth problems and steps taken; 2 Incident reports; Continuation of Riverdale History 2008 by Mary Thillman, Riverdale Historical Society Chairman.

REPORTS OF COMMITTEES AND OFFICERS:

Trustee Washington **MOVED That the evaluation of the Librarian Committee comprised of the 4 officers meet with Adelle Swanson on Monday, June 8, 2009 from 7 to 7:30 P.M. in the Computer Lab.** The motion was seconded and carried on a roll call of 6 Ayes, 0 Nays, and 1 Absent. The meeting will be posted.

UNFINISHED BUSINESS:

Based on a legal opinion from the Metropolitan Library System, an addition will be made to the Trustee Bylaws to list the Library address and telephone number for each trustee on the official posting. The change will be approved at the conclusion of the Bylaws revision.

Trustee Washington will bring job descriptions for the Administrative Librarian and the Trustees to the next meeting.

Minutes – May 18, 2009

NEW BUSINESS:

Trustee Foy MOVED That Adelle Swanson be authorized to carry forward approximately 1 week of unused vacation to the new benefit year. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The change will be added to the available vacation time from May 2009 to May 2010.

Trustee Roberts MOVED That the Library Board adopt Ordinance 2009-05 setting the meeting dates for 2009-2010. The motion was seconded and carried on a roll call of 6 Ayes, 0 Nays, and 1 Absent. The Ordinance will be posted for the public in the Library, on the web site and at the Village.

Trustee Foy MOVED That the Library Board adopt Ordinance 2009-06 authorizing a non-resident card fee of \$125.00. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The Ordinance will be forwarded to the Metropolitan Library System as required by the State Library.

Trustee Foy MOVED That the current officers become the elected officers. The motion died for lack of a second.

President Burford asked for nominations for the Office of President. Maurice Roberts, Bill Burford and Loree Washington were nominated for the position. After tallying the written votes, Bill Burford received 3 votes, Loree Washington received 2 votes, and Maurice Roberts received 1 vote.

Trustee Foy MOVED That Bill Burford be elected to a 2 year term as President. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent.

President Burford asked for nominations for the office of Vice-President. Trustee Roberts MOVED That Trustee Loree Washington be nominated for a 2 year term as Vice-President. There were no further nominations. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. President Burford declared that the new Vice-President would be Loree Washington.

President Burford asked for nominations for the office of Secretary. Trustee Foy MOVED That Maurice Roberts be nominated for a two year term as Secretary. There were no further nominations. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. President Burford declared that the new Secretary would be Maurice Roberts.

President Burford asked for nominations for the office of Treasurer. Trustee Foy MOVED That Trustee Susant Avant-Holloway be nominated for a two year as Treasurer. There were no further nominations. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. President Burford declared that the new Treasurer would be Susan Avant-Holloway.

There was no action needed on the Authorized Signatories of Library accounts signature cards as the former officers remain the current officers.

Minutes – May 18, 2009

NEW BUSINESS – CONT.

Trustee Roberts MOVED That the Operational Guidelines be approved by the Library Board as presented. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The only change to the Guidelines as presented was to indicate that the Board should try to review 25% of the policies each calendar year. The guidelines were distributed to all Board members as part of the Board packet.

ANNOUNCEMENTS:

Evaluation of the Administrative Librarian, June 8, 2009 at 7:00 P.M. at the Library
 Next regular Board meeting, June 8, 2009, 7:30 P.M.
 Next Reaching Forward Committee meeting, June 13, Noon, at the Library
 Annual budget meeting, June 29, 2009, 7:30 P.M.

ADJOURNMENT:

President Burford adjourned the meeting at 9:29 P.M.

Trustee	Bills	Libr. Eval.	Vacation Forward	Ord. 2009-05	Ord. 2009-06	Elect. Pres.
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Aye	Aye	Aye	Aye	Aye	Aye
Freeman	Absent	Absent	Absent	Absent	Absent	Absent
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Elect V-Pres.	Elect. Secy.	Elect. Treas.	Board Guide.		
Avant-Holloway	Aye	Aye	Aye	Aye		
Burns	Aye	Aye	Aye	Aye		
Foy	Aye	Aye	Aye	Aye		
Freeman	Absent	Absent	Absent	Absent		
Roberts	Aye	Aye	Aye	Aye		
Washington	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		

SIGNED _____ DATE _____
 Maurice Roberts, Secretary