

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Richard-Bey at 7:00 P.M. on Monday, July 9, 2007 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Burford, Absent; Trustee Burns, Absent; Trustee Forbes, Present; Trustee Foy, Present; Trustee Roberts, Present; Secretary Washington, Present; President Richard-Bey, Present. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Arlene Mallek, and Brett Shelton.

MINUTES:

Secretary Washington MOVED That the Board approve the June 25, 2007 minutes and ratify and confirm that the correct date and time of the Hearing on the tentative Budget and Appropriation Hearing is Monday, August 13, 2007 at 6:45 P.M. prevailing time. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The minutes have been corrected to indicate the correct time and date and the notice has been posted for the public and published in the newspaper as required by law.

COMMUNICATIONS:

Budgeting, Appropriating and Levying (MLS)

TREASURER'S REPORT:

Trustee Forbes MOVED That the Board ratify payment of bills in the amount of \$16,862.17 to close out the fiscal year. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The list of bills will be placed on file for audit.

Trustee Forbes MOVED That bills in the amount of \$5,332.76 be paid. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The bills will be paid and placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS STAFF ACTIVITIES:

Legislative alert to the Governor to sign SB186 clarifying the management of working cash funds for library districts; Filing with Cook County Clerk for Directory of Elected Officials; Filing of Library Records Disposal Certificate with the IL Local Records Commission; Claim-Free Statement filed with State Farm Insurance; Consultation with attorney regarding minutes.

REPORTS OF COMMITTEES AND OFFICERS:

Trustee Roberts MOVED That the Audit of the Secretary be accepted and placed on file. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The Audit of the Secretary will be attached to the Minutes of the Library Board and forwarded to the IL State Library as part of the Annual Report.

Minutes – July 9, 2007

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Secretary Washington MOVED That the Board approve the revised Emergency/Disaster Manual with major changes that include adding Staff and Board cell phone numbers as available and specifying that temperatures for library closings refer to the public area of the building as indicated on the Circulation Department thermostat. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. All manuals on-site and off-site will be updated and a copy of the Manual will be part of the Per Capita Grant submitted to the IL State Library.

ANNOUNCEMENTS:

Public Hearing on tentative B&A at 6:45 P.M., Monday, August 13, 2007 at the Library
Regular meeting of the Library Board at 7:00 P.M. on Monday, August 13, 2007 at the Library

ADJOURNMENT:

President Richard-Bey adjourned the meeting at 7:38 P.M.

Trustee	Roll Call	Ratify Minutes	Bills - June	Bills - July	Audit Secy.	Emerg. Manual
Burford	Absent	Absent	Absent	Absent	Absent	Absent
Burns	Absent	Absent	Absent	Absent	Absent	Absent
Forbes	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Aye	Aye	Aye	Aye	Aye	Aye
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey	Aye	Aye	Aye	Aye	Aye	Aye

SIGNED _____ DATE _____

Loree Washington, Secretary