

## REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by Vice-President Burford at 7:00 P.M. on Monday, December 10, 2007 at the Riverdale Library.

### ROLL CALL:

The roll was called as follows: Trustee Burford, Present; Trustee Burns, Absent; Trustee Forbes, Absent; Trustee Foy, Present; Trustee Roberts, Present; Secretary Washington, Present; President Richard-Bey, Absent. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Arlene Mallek, Brett Shelton and Barb Diehl.

### MINUTES:

The minutes of the regular meeting held on November 12, 2007 were approved as distributed and placed on file for audit.

### COMMUNICATIONS:

Thank you from School District #148 on sponsorship of Harvest Day; MLS release about Ecommerce; Thank you to the Historical Society from William Penn University

### TREASURER'S REPORT:

The Treasurer's report was presented by Mr. Shelton. Secretary Washington MOVED That bills in the amount of \$5,263.89 be paid. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The bills will be paid and the report placed on file for audit.

Trustee Burns arrived at 7:05 P.M.

Secretary Washington MOVED That the Bonus and Wage increases for 2007-2008 be ratified. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The December 26, 2007 checks will reflect the bonuses, and salary increases will take effect January 1, 2008.

### LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

### MISCELLANEOUS STAFF ACTIVITIES:

E-Rate 472 (07) indicating funding for a total of \$1,580.34; Approval of records disposal request from October 15, 2007; Survey submitted for technology access (Gates); Incident reports on Donna Taylor and Deniece M. Rogers; E-Rate 470 (08) submitted; MLS Public Library Membership suggestions submitted; Request to Village for permit and fee waiver for the upgrade of lighting in parking lot.

### REPORTS OF COMMITTEES AND OFFICERS:

There were no reports.

### UNFINISHED BUSINESS:

There was no unfinished business.

Minutes – December 10, 2007

NEW BUSINESS:

Trustee Roberts MOVED That the Agreement/Disclaimer Form of the Internet Acceptable Use Policy be revised to indicate that the misuse of any Riverdale Library identification will result in the loss of computer privileges. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays and 2 Absent. The form will be revised and labels with the new wording will be attached to current forms on file with a place for the customer to sign for acceptance.

ANNOUNCEMENTS:

Regular meeting of the Library Board at 7:00 P.M. on Monday, February 11, 2008 at the Library.

ADJOURNMENT:

Vice-President Burford adjourned the meeting at 7:47 P.M.

Trustee	Bills	Bonus/ Wage Inc.	Internet Use Pol.			
Burford	Aye	Aye	Aye			
Burns	Absent	Aye	Aye			
Forbes	Absent	Absent	Absent			
Foy	Aye	Aye	Aye			
Roberts	Aye	Aye	Aye			
Washington	Aye	Aye	Aye			
Richard-Bey	Absent	Absent	Absent			

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Loree Washington, Secretary