

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A regular meeting of the Riverdale Public Library Board of Trustees was called to order by President Burford at 7:34 P.M. on Monday, April 14th, 2014 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Roberts, Absent; Trustee Scott, Present; Trustee Wallace, Absent; President Burford, Present. There was a quorum present to conduct business.

Also present were staff member Katrina Harris and Brett Shelton

MINUTES:

The minutes of the regular meeting held on Monday, October 14th, 2013 were approved as corrected and placed on file for audit.

COMMUNICATIONS:

There were no requests for reimbursements.

TREASURER'S REPORT:

The Treasurer's report was presented by President BuRford. Trustee Avant Holloway **MOVED** That the Library pay bills in the amount of \$34,901.18. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays and 1 Absent. The bills were paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Katrina Harris. The Librarian's report was accepted and placed on file for audit.

REPORTS OF COMMITTEES AND OFFICERS:

NONE

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS :

9a.Action Item: Trustee Avant-Holloway **MOVED** That the Board approves the changes to the Customer Service Policy. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. **Action to be taken:** Copy given to staff and policy updated in all binders.

NEW BUSINESS – CONT.

9c. Action Item: Secretary Roberts MOVED That the library accept with regret the resignation of Arlene Mallek, Public Services Director

Action to be taken: Letter of appreciation for years of service and placed in Personnel File.

9d. Action Item: Trustee Secretary Roberts MOVED That the library accept with regret the resignation of Sandra Schroeder, Senior Circulation Clerk

Action to be taken: Letter of appreciation for years of service and placed in Personnel File.

9e. Action Item: Trustee Secretary Roberts MOVED That the Board approves the closing of the library on Saturday, May 3rd, for the retirement parties of Arlene Mallek and Sandra Schroeder

Action to be taken: Postings for the closing will be posted on entrance door and the libraries website.

ANNOUNCEMENTS:

Next regular Board meeting, June 14th, 2014

ADJOURNMENT

President Burford adjourned the meeting at 8:20P.M.

Trustee	Bills	Customer Service Policy	ALM	SS	Closing		
Avant-Holloway	Aye Motion	Aye 2nd	N	N	Aye 2nd		
Roberts	Aye	Aye Motion	Aye Motion	Aye Motion	Aye Motion		
Scott	Absent	Absent	Absent	Absent	Absent		
Wallace	Aye 2nd	Aye	Aye 2nd	Aye 2nd	Aye		
Burford	Aye	Aye	Aye	Aye	Aye		

SIGNED _____ DATE _____

Maurice Roberts, Secretary

Trustee	Holiday Schedule	Staff Develop. Day	No Gossip Policy	Admin. Evaluations	Cancellation of Meetings	
Avant-Holloway	Absent	Absent	Absent	Absent	Absent	
Emerson	Aye	Aye	Aye	Aye	Aye	
Roberts	Aye	Aye	Aye	Aye	Aye	
Scott	Aye	Aye	Aye	Aye	Aye	
Wallace	Absent	Absent	Absent	Absent	Absent	
Burford	Aye	Aye	Aye	Aye	Aye	

SIGNED _____ DATE _____

Maurice Roberts, Secretary

Trustee						

SIGNED _____ DATE _____
Maurice Roberts, Secretary

