

Riverdale Public Library Monthly Meeting Agenda

Monday, May 12, 2008

7:00pm

1. Call to order
2. Roll Call
3. **3a Action Item:** Approval of the minutes of the March 10, 2008 regular meeting*
4. Communications: (*April*) Strategic Planning for Trustees on Thursday, May 29 from 7 – 9pm at Burr Ridge*; Joyce Forbes, Village Clerk, retirement dinner on Friday, May 9 from 6pm - at Glenwood Oaks*; Arbor Day Celebration on Friday, April 18 at 1:30pm at Patton Elementary School*; Constitutional and Unconstitutional Patron Appearance and Behavior Policies*; Per Capita Grant award in the amount of \$18,227.09*; Request for donations for the Gus Macker Tournament; memorial donations for Dale Chapman from Naomi Metro and Fran Kipley; memorial donation for Edward Hradek from Adelle and Larry Swanson and Brett and Janet Shelton; memorial donation for Mrs. Jean Rowe from Naomi Metro; memorial donation for Frank Ellement from Adelle Swanson (*May*) Overtime Pay for volunteer hours*; Pre-employment drug screening*; donation in memory of Patricia Walters from Adelle Swanson
5. Treasurer's Report
 - **5a Action Item:** Ratify bills for payment in the amount of \$17,650.11 dated April 14, 2008*
 - **5b Action Item:** Approve bills for payment dated May 12, 2008*
6. Librarian's Report
 - Calendar (2)*
 - Statistics including quarterly reciprocal borrowing*
 - Print server income*
 - Miscellaneous Actions: (*April*) Legislative alert on ILSB1957 to Senator Meeks asking support to provide the right to vote for the Annuitant Trustee on the IMRF Board; Thank you to Representative Will Davis for attending the Legislators' Breakfast and reminder of Legislative Day; Notification of change in Library hours for Village E-Announcement and Village Cable Bulletin Board; subpoena for Arlene Mallek to appear to testify in case where member of the public attacked Officer Padron; Police statistics sent to Leticia Ebbings regarding Riverdale; Continuation of Riverdale History 2006 – 2007* (*May*) Reference Standards*; District 148 handout*; Legislative alert ILHB1727 on filtering to Rep. Mike Jacobs; ILHB4527 on raising the per capita and equalization grant funding minimums to Senator Meeks; Under Carrey's Care Day Care Center group visits for summer scheduled; Chamber Contract for \$1250 paid; incident report on illegal alteration of letters of guardianship turned over to Police Department

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7. Reports of Committees and Officers

- (*April*) date set for the Evaluation of the Administrative Librarian Committee to meet on April 23
- **7a Action item:** (*May*) report of Evaluation of the Administrative Librarian*
- **7b Action item:** appoint a committee to review the mission statement, roles, goals and objectives of the Riverdale Public Library*
- Legislation Day information provided by Secretary Washington

8. Unfinished Business

- **8a Action item:** Ratify submission of the IMLS Congressionally Directed Grant Library Information Sheet*
- **8b. Action item:** Adopt revised Fund for Illinois Libraries Designated Charitable Fund Agreement*

9. New Business

- **9a Action item:** accept the resignation of Symphoni Henry as Junior Circulation Clerk with regret
- **9b Action item:** ratify the hiring of Shannon Morris as Junior Circulation Clerk
- **9c Action item:** Computer Lab Print Station Recommendations for Use*
- **9d Action item:** adopt Ordinance 2008 – 05 Authorizing Public Library Non-Resident Cards*
- **9e Action item:** adopt Ordinance 2008 – 06 Calling the Regular Meetings of the Board of Library Trustees of the Riverdale Public Library District*
- **9f Action item:** accept Proposal to Serve Auditing Proposal by William A. Lau
- **9g Action item:** accept with regret the resignation of President and Trustee of the Library Board Frances Richard-Bey

10. Announcements

Next Regular meeting Monday, June 9, 2008 at 7pm at the Library
June Regular and Budget meeting Monday, June 30, 2008 at 7pm at the Library
Committee meeting for the “Library Services Responses Study”

11. Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.