

Riverdale Public Library Monthly Meeting Agenda
Monday, February 12, 2007
7:00pm

1. Call to order
2. Roll Call
3. **Action item:** Approval of the minutes of the December 11, 2006 regular meeting*
4. Communications:
Cancellation of January 8, 2007 meeting; Daily Southtown request for agendas and notices; thank you from Rebekah Bourne*; letter granting fee waiver for roof repair; AARP E-File award for 2006; donations in memory of Violet Garner from Arlene Mallek, Clara Hoevel, Adelle and Larry Swanson, Janet and Brett Shelton, Riverdale Library; donation in memory of Bernice Etta Smith from Adelle and Larry Swanson; donation in memory of Carmen Alfano from Adelle and Larry Swanson; donations in memory of Brian Neal from Marcia Renfus, Adelle and Larry Swanson; donation from Della and Fred Goodman
5. Treasurer's Report
 - **a.** Review the Financial Reports*
 - **b.** Personal Property Replacement Tax receipt
 - **c. Action item:** Ratify the Bills Paid January 8, 2007*
 - **d. Action item:** Approve the Bills to be paid February 12, 2007*
6. Librarian's Report
 - Activities (2)*
 - Statistics (2)*
 - Miscellaneous Staff Activities: Request to Village to waive fees for roof repair; Ethics requirements submitted; list of e-mail addresses for Trustees who wish to receive the MLS E-announce vs a print copy; press releases for tax assistance and voter registration*; reminder to candidates; E-Rate 471 application filed; information on "remote attendance"*; ALA report on Social Change and the Future of Libraries*; ILA report of when to call the police*; Village Newsletter article*; Unofficial ballot; computer privileges withdrawn from Russell Sampson until June 6, 2007
7. Reports of Committees and Officers
 - Money Smart Week
8. Unfinished Business
9. New Business
 - **a. Action Item:** revise Section VII, Table of Contents*
 - **b. Action Item:** revise 7_11 Wage Increases*
 - **c. Action Item:** revise 7_40 Termination and Resignation*
 - **d. Action Item:** delete 7_41 Mandatory Retirement Age*
 - **e. Action Item:** review 7_51B Certificate of Group Health Plan Coverage*

- **f. Action Item:** revise 7_52 COBRA*
- **g. Action Item:** delete the following policies
 - 7_52A COBRA Notification Form
 - 7_52B COBRA Election Form
 - 7_52C COBRA Notification Form for Retirees
 - 7_52D COBRA Election Form for Retirees
- **h. Action Item:** revise 7_53 Recognition for Departing Employees*
- **i. Action Item:** review 7_54 Resolution for Departing Employees*
- **j. Action Item:** discussion of new policy 3_56 Personal Autos Used for Library Business – draft form
- **k. Action Item:** revise Liability Form for Injury to a Member of the Public*
- **l. Action Item:** Ecom911/CodeRed registrations*
- **m. Action Item:** Proposal for auditing services*
- **n. Action Item:** Surveillance Video*

10. Announcements

- Next Regular meeting Monday, March 12, 2007 at 7pm at the Library

11. Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.